



EUROPEAN ORTHODONTIC SOCIETY RESEARCH GRANTS

Instructions for preparation of Research Plan

(Please name your file: LASTNAME_researchplan_app.pdf)

General format

NB: If ethical approval is required for the study, this must have been obtained before applying for the grant. Confirmation of approval should be provided with the application.

Margins should be set at no less than 3/4" on all sides. Please use Times New Roman font at a size no less than 11 points. The colour of the narrative text should be black. If other colours are necessary they should be capable of being reproduced legibly when photocopied.

Applications must be written in U.K. English. Do not use jargon or unusual abbreviations.

The application must be LEGIBLE. The applicant is responsible for ensuring readability of the proposal across multiple platforms. This is most readily accomplished by conversion of your document to a Portable Document Format (PDF) with Adobe Acrobat or similar software. Please note that known readability issues exist for documents prepared with type in multiple columns. For this reason, single text columns are preferred.

Graphs, charts, diagrams, and tables may be embedded on the same page as they are referenced or appended as the last page of the document. All graphs, charts, diagrams, and tables COUNT TOWARDS THE PAGE LIMITS. In sections with limits on the maximum word count, text appearing in figure legends or tables is counted towards that.

The Research Plan should be presented in the following sections:

A. Aims (maximum 1 page)

State the objectives and the hypotheses to be tested and describe concisely and realistically what the research is intended to accomplish.

B. Background, Relevance and Preliminary Studies (maximum 3 pages)

Briefly summarize the background to the present proposal, critically evaluate existing knowledge, and specifically identify the gaps that the project is intended to fill. State concisely the importance of the proposed research by relating the specific aims to the objectives.

This section should also be used to provide an account of the applicant's preliminary studies pertinent to the application and/or any other information that will help to establish the experience and competence of the investigator to pursue the proposed project.

C. Experimental Design and Methods (maximum 5 pages)

- State where ethical approval has been obtained from (with evidence where required)
- Outline the experimental design and the procedures to be used to accomplish the specific aims of the project.
- Include the means by which the data will be collected, analyzed, and interpreted.
- Describe any new methodology and its advantage over existing methodologies.
- Discuss the potential difficulties and limitations of the proposed procedures and alternative approaches to achieve the aims.
- Provide a tentative sequence or timetable for the investigation.
- Point out any procedures, situations, or materials that may be hazardous to personnel and the precautions to be exercised.

D. Literature Cited

List literature citations at the end of the Research Plan. There is no page limit to the literature cited section. Each literature citation must include the names of all authors, the year of publication, the title of the article or book, the title of the journal and the volume and page numbers.

Items F and G should be on a new page within the Research Plan document.

E. CVs of Key Personnel (maximum 2 pages per CV)

List relevant training, professional experience, and a maximum of 10 publications.

F. Summary of Revisions to a Prior Proposal (optional for resubmitted application, 1 page maximum)

If this is a resubmission, you may append a 1 page summary of the nature and extent of any revisions, indicating how this proposal differs from a proposal submitted in previous years. Use this section to respond to any specific previous review critiques